**Westend Playgroup**

**Short privacy notice for ‘keeping in touch’**

Westend Playgroup is committed to ensuring that information we hold about individuals is properly and securely managed in accordance with legal requirements on data protection and direct marketing.

Please complete this form if you would like to give your consent to us holding and processing your personal data for particular purposes.

My name is *[ please print]:* ………………………………………………………………………………………………..

I consent to Westend Playgroup contacting me to keep me informed about news, events, fundraising and activities related to the setting.

You do not have to consent to this. Where you do not give us consent, we will not be able to use your personal data (for example, to let you know about forthcoming services and events) except in certain limited situations, such as where we are required to do so by law.

You can find out more about how we use your data from our full Privacy Notice which is available on our website [www.westendplaygroup.co.uk](http://www.westendplaygroup.co.uk)

I would like to be contacted by:

SMS/Mobile Phone Number: …………………………………………………………………………………….

Landline Phone Number: …………………………………………………………………………………….

Email Address: …………………………………………………………………………………….

You can unsubscribe from our communications at any time by contacting Ceri Limbrick by email at c.limbrick@sky.com or by telephone on 07979553472.

Signed: …………………………………………………………… Date: …………………………..

You can withdraw or change your consent at any time by contacting Ceri Limbrick Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required or permitted by law. This will not affect any personal data that has already been processed prior to that point.